

# Explanations and notes about your pay slip.

- 1 Current payroll period (month/year)
- 2 Contact to payroll office
- 3 Salary
  - Salary according to the current list of salaries as fixed by the state and trade unions.
- 4 Additional covers / capital-forming benefits
- 5 Total
- 6 Gross salary
- 7 Gross for health insurance / long-term care insurance
- 8 Gross for state pension insurance
- 9 Gross for unemployment insurance
- 10 Income Tax
  - The percentage of income tax is linked to your gross income, your tax bracket and other factors, and varies between 11 and 50%.
- 11 Solidarity tax
- 12 Church membership tax
- 13 Health insurance
  - Health insurance is mandatory and is paid by the employer and by you. This amount shows your contribution.
- 14 Pension insurance
  - Pension insurance is mandatory and is paid by the employer and by you. This amount shows your contribution.
- 15 Unemployment insurance
  - Unemployment insurance is mandatory and is paid by the employer and by you. This amount shows your contribution. Unemployment benefits are available if you are out of work. Payment depends on years of contribution and residence status.
- 16 Long-term care insurance
  - Long-term care insurance is mandatory and paid by the employer and by you. It is linked to your health insurance.
- 17 Statutory net salary
- 18 Employee's contribution to extra pension insurance
  - Shows the employee's contribution to the extra pension insurance (only applicable if you have not opted out).
- 19 Total sum / Transfer / Bank details
- 20 Monthly amount
- 21 Annual total amount

## ENTGELTNACHWEIS

1 für Monat 12/2017 in 12/2017

2 Bei Rückfragen wenden Sie sich bitte an **Hochschulbezügestelle (BHF)**  
Sachbearbeitung  
Tel.: 0561 804-Durchwahl  
E-Mail: Muster@uni-kassel.de

JWGU / ORG / Personal-Nr.  
Universität Kassel - BHF, D-34109 Kassel  
- **persönlich** -  
Frau  
Musterhaus  
Musterstraße 3  
12345 Beispielstadt

**Hochschulbezügestelle**  
12.03.2018

A Persönliche Daten		B Tarif / Besoldung	
Personalnummer	Geburtsdatum	Entgeltgruppe/-st.	Wo.Std. Zähler
A1 123456	12.03.1984	E13 / 4	B1 20,0000
Eintritt	Austritt		Wo.Std.Nenner
A2 01.01.2017			40,00
C Steuerdaten			
Identifikationsnr.	Steuerkl./Faktor	Konfession AN/EG	Kinderfreibeträge
C1 1234567890	C2 5/ 0,000	C3 EV /	C4 0,0
Jahresfreibetrag	Monatsfreibetrag	Steuertage	
0,00	0,00	30,00	
D Sozialversicherung			
RV-Nummer	DEÜV-Schlüssel	Gleitzone	SV-Tage
D1 52012034A78	1111	Nein	
Krankenkasse	Mehrfachbesch.	Kinderlos PV	
D2 Muster Krankenkasse	Nein	Nein	
KV-Prozentsatz	RV-Prozentsatz	AV-Prozentsatz	PV-Prozentsatz
8,30 %	9,35 %	1,50 %	1,2750 %

  

Lohnart	Bezeichnung	Kennz.	Anz.	Betrag/E.	Gesamt	Monat	Jahr
<b>Basisbezüge: Basic payment</b>							
3	Grundgehalt				20	2.360,64	
4	Vermögensb.AG-Anteil					40,00	21
<b>Bruttoentgelt: Gross salary</b>							
5	STBR	Gesamtbrutto (EBeschV)	einmalig	laufend		2360,64	28.327,68
6	STBR	Steuerbrutto			2.360,64		28.327,68
7	KVBR	KV/PV-Brutto			2.438,36		29.744,06
8	RVBR	RV-Brutto			2.438,36		29.744,06
9	AVBR	AV-Brutto			2.438,36		29.744,06
<b>Gesetzliche Abzüge: Statutory deductions</b>							
10	LOST	Lohnsteuer		532,83			6.856,00
11	SOLZ	Solidaritätszuschlag		29,30			377,08
12	KIST	Kirchensteuer		47,95			617,04
13	KVAN	Krankenversicherung		199,95			2.522,98
14	RVAN	Rentenversicherung		227,99			2.876,81
15	AVAN	Arbeitslosenversicherung		36,57			461,52
16	PVAN	Pflegeversicherung		37,19			469,21
<b>Netto: Net income</b>							
17	12AB	Gesetzl. Netto (EBeschV)		532,83		1206,14	
<b>Be- und Abzüge: Payments and deductions</b>							
18	VBL	VB Überweisung					
<b>Überweisung/en</b>							
Überweisung						1206,14	
Bankverbindung: Musterbank IBAN-Nr.: DE1234 5678 90 0001							
VB Überweisung						40,00	
Bankverbindung: Musterbank IBAN-Nr.: DE0198 7654 32 1002							

Kennzeichen: (E)inmalzahlung, (L)ohnsteuer-, (S)V-pflichtig, (G)esamtbrutto, (Z)V-pflichtig  
Bescheinigung nach § 108 Absatz 3 Satz 1 Gewerbeordnung  
Dieser Entgeltnachweis gilt als Verdienstbescheinigung, bitte sorgfältig aufbewahren.

- A Personal Data
  - A1 Your personnel number
  - A2 Start of work contract
- B Tariff / Salary
  - B1 Salary group and subgroup
    - Salary group and subgroup according to your qualification and previous work experience. After a few years, you automatically reach a higher subgroup.
  - B2 Working hours per week
- C Control data / Tax Features
  - C1 Tax identification number
  - C2 Tax bracket
    - Depends on your marital status and/or on your spouse's tax bracket. Bracket I is for single persons, brackets III/IV/V are available for married persons. Bracket VI should be avoided.
  - C3 Religion (church membership)
    - Members of the Roman Catholic Church or the Protestant Church pay church tax, which is taken directly from the salary and passed on to the respective Church organization. The information about religious affiliation is voluntary and is noted down during the registration at the city hall.
  - C4 Child tax credit
    - Guarantees that a certain amount of your income is not taxed but available as living expenses for your child(ren).
- D Social insurance data
  - D1 State pension insurance number
  - D2 Health insurance company