Working experience: teaching and research within Europe (11.01.2024)







ERASMUS+ Staff Mobility for Teaching & Training

Who?

- ✓ Staff in the administration and in the departments (all areas of work)
- ✓ Lecturers (with contractual relationship / without endowment / academic staff)

Why?

- ✓ To further develop individual foreign language, professional and social competences
- ✓ To support professional development and international network

... training mobility

✓ To meet counterparts and discuss research questions

...teaching mobility

✓ To accept a short-term guest lectureship

How long?

Minimum 2 - maximum 14 days (depending on available funds)



ERASMUS+ Staff Mobility Teaching & Training

What?

✓ Job Shadowing / Staff Week/ Visiting Lectureship at Erasmus+ partner universities

How?

- ✓ with ERASMUS+ staff mobility funds (travel and subsistence allowances).
- Fill in the application form and send it to us

Requirements:

- ✓ Good English language skills (recommended at least level B1), other language of the partner country
- ✓ well-founded and work-related training project (working programme)
- ✓ Approval of the project by the supervisor(s)
- ✓ Cooperation agreement with the Erasmus+ partner university
- √ for lecturers: at least eight teaching hours/week







Organisation



Application

- Application (at least 2 months before your mobility)
- Online Application form TUDa
- We check our fundings

Agreement

- Invitation letter from partner university
- "Dienstreiseantrag Ausland" (form "travel abroad") TU **Darmstadt**
- Mobility Agreements

Mobility

- Confirmation of stay from the partner university
- Online-Survey DAAD (German Academic Exchange Service)

Funding



Funding

- > Travel grant
- Grant for working days + 2 travel day
- > Payment:
 - > 70% before your mobility
 - > 30% after your mobilty

Travel grant

< 100 km	entfällt
100 – 499 km	180 EUR
500 – 1.999 km	275 EUR
2.000 – 2.999 km	360 EUR
3.000 – 3.999 km	530 EUR
4.000 – 7.999 km	820 EUR

^{*}flat rate according to single distance –distance calculator



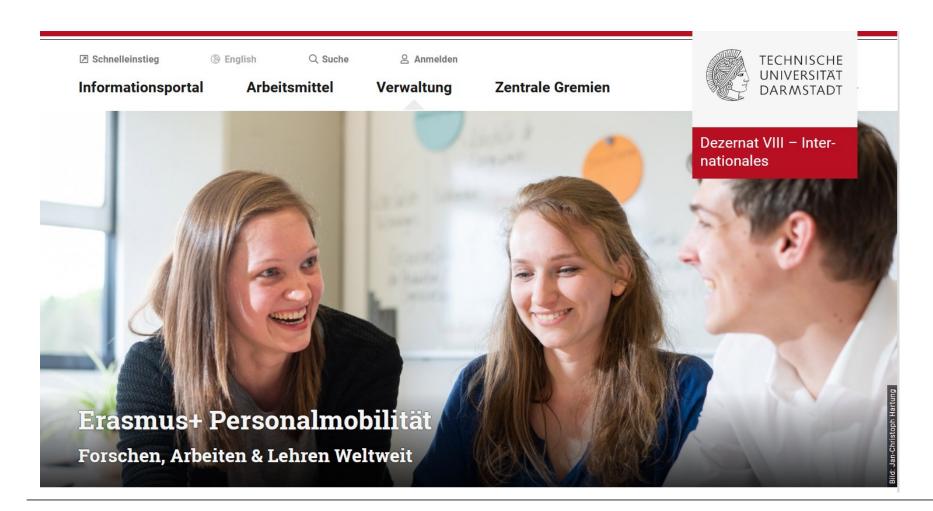


Grant for your stay

Zielland	Förderrate je Arbeitstag pro Teilnehmenden
Dänemark, Finnland, Irland, Island, Liechtenstein, Luxemburg, Norwegen, Schweden, Vereinigtes Königreich	180 Euro
Belgien, Deutschland, Frankreich, Griechenland, Italien, Malta, Niederlande, Österreich, Portugal, Spanien, Zypern	160 Euro
Bulgarien, Estland, Kroatien, Lettland, Litauen, Mazedonien (FYROM), Polen, Rumänien, Slowakei, Slowenien, Tschechische Republik, Türkei, Ungarn	140 Euro

Our website





Questions?



Corinna Caspar-Terizakis

Advisor Europe & Erasmus Staff Mobility Referat Internationale Beziehungen & Mobilität

Tel: 06151 16 2 40 50

⊠ corinna.caspar-terizakis@tu-darmstadt.de



Babette Chabilan

Administration | Erasmus Staff Mobility Referat Internationale Beziehungen & Mobilität

Tel: 06151 16 2 40 51

□ babette.chabilan@tu-darmstadt.de

https://www.tu-darmstadt.de/ universitaet/international/erasmus_personalmobilitaet/index.de.jsp

