

Anträge schreiben ist keine Kunst, sondern ein Handwerk – Erfahrungen als EU-Gutachter



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KoWi Informationstag and der TU Darmstadt
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 - + Wie bewirbt man sich ?
 - + Wer ist ein/e geeignete/r Kandidat/in ?
 - + Begutachtungsverfahren
 - + EU Evaluator - Erfahrungen

- **Hinweise für Antragstellung**
 - + Überblick
 - + Wichtige Dokumente
 - + Hinweise

- **Wichtige Adressen und Links**

Vielen Dank an

Prof. Dr. Christiane Schmullius, Friedrich-Schiller-Universität Jena

Prof. Dr.-Ing. Tom Schanz, Bauhaus-Universität Weimar

Dr. Sabine Steiner-Lange, PTJ und PT-DLR

Externe Gutachter – wozu ?

Vorteile für die Kommission

- + **Expertenwissen** zur Bewertung von Anträgen
- + **Unabhängigkeit** und **Transparenz** des Prozesses

Vorteile für den Experten

- + Einblicke und Erfahrungen für eigene Anträge
- + Kontakt zu Kollegen aus aller Welt

Wer begutachtet ?

Unabhängige Experten

- + Aufruf an Einzelpersonen
- + Aufruf an Institutionen (z.B. MPG, DKFZ usw.)
- + Die Kommission darf darüber hinaus auch Einzelpersonen außerhalb der beiden o.g. Gruppen benennen

Anforderungen

- + Ausgewiesene Experten auf dem jeweiligen Gebiet mit breitem Hintergrund (Industrie/Wissenschaft)
- + Ausreichende Sprachkenntnisse
- + Herkunft: international

Wie bewirbt man sich ?



 CORDIS

 The European Commission
Community Research
Fifth Framework Programme
1998 - 2002

FP5 - Experts and Specialist Personnel

"Expert Candidature" - Call for applications

Fifth Framework Programme - Call for applications for inclusion on lists of experts for the evaluation of proposals received in connection with the specific research programmes.

The experts database for the Fifth Framework Programme (FP5) is now closed for new applications and amendments. The Commission will shortly launch a new call for experts for evaluating proposals under the [Sixth Framework Programme](#) (FP6). When the call is published, experts already in the FP5 database will be able to register as potential FP6 evaluators and transfer their personal details from the FP5 database into the FP6 database. It is expected that the call for FP6 experts will be published at the end of November 2002.

Download the following documents for information purposes only:

Call text:
Word: [da](#) - [de](#) - [el](#) - [en](#) - [es](#) - [fi](#) - [fr](#) - [it](#) - [nl](#) - [pt](#) - [sv](#)
PDF: [da](#) - [de](#) - [el](#) - [en](#) - [es](#) - [fi](#) - [fr](#) - [it](#) - [nl](#) - [pt](#) - [sv](#)

Corrigendum:
PDF: [da](#) - [de](#) - [el](#) - [en](#) - [es](#) - [fi](#) - [fr](#) - [it](#) - [nl](#) - [pt](#) - [sv](#)

FP5 | Programmes | CORDIS | Comments | © | ▲

Wie bewirbt man sich ?



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CORDIS Research Openings
EU Framework Programme Experts

EU Framework Programme Experts

Independent Experts for Evaluation of Proposals and monitoring and reviewing of projects

Call addressed to individuals for the establishment of a database of prospective independent experts to assist the Commission's services for tasks in connection with the sixth RTD framework programme (2002-2006)
Closing date: 31.12.2006
PDF: [da](#) - [de](#) - [el](#) - [en](#) - [es](#) - [fi](#) - [fr](#) - [it](#) - [nl](#) - [pt](#) - [sv](#)

Call addressed to organisations to propose lists of prospective independent experts to assist the Commission's services for tasks in connection with the sixth RTD framework programme (2002-2006)
Closing date: 31.12.2006
PDF: [da](#) - [de](#) - [el](#) - [en](#) - [es](#) - [fi](#) - [fr](#) - [it](#) - [nl](#) - [pt](#) - [sv](#)

Expert Management Module (EMM)

If you wish to register as a potential FP6 Expert, please access the [Expert Management Module \(EMM\)](#).

All completed details received will be included in the Commission's database of prospective independent experts established for the Sixth Framework Programme. The [lists of experts](#) that have participated in FP6 evaluations are also available.

[Read the privacy statement.](#)

[Top](#)

FP6 About CORDIS CORDIS Services Help Deck ©

Wer wählt aus ?

Mitarbeiter der Kommission

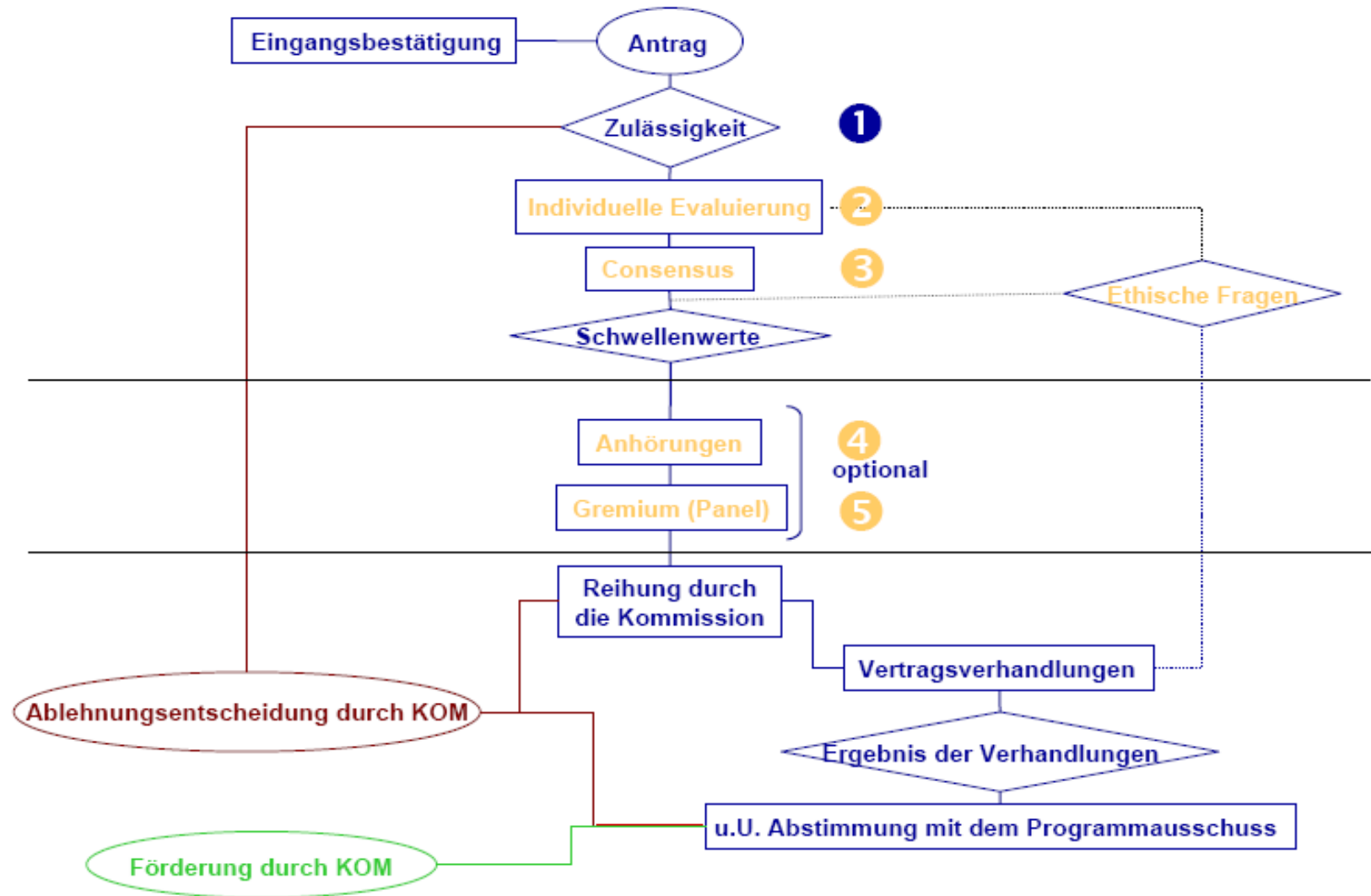
Ausgeglichene Zusammensetzung der Gutachtergremien in Bezug auf:

- + Angemessenes Spektrum an Expertise
- + Intersektorielle Ausgeglichenheit (Industrie/Wissenschaft)
- + Geographische Herkunft
- + Ausgeglichenes Geschlechterverhältnis
- + Regelmäßiger Austausch der Gutachter

Ablauf der Evaluierung

- Überprüfung der Antragsberechtigung (Kommission)
- Individuelle Bewertung
- Konsensfindung
- Gruppenbewertung
 - + Rangliste
 - + Entscheidung der EU Kommission
 - + Vertragsverhandlungen

Ablauf der Evaluierung



Ablauf der Evaluierung

Änderung in FB6: remote evaluation

1. Schritt: Einweisung der unabhängigen Experten

- Erläuterung der Bewertungsverfahren und –kriterien
- Hinweise auf Ziele des Forschungsbereichs
- Erläuterung der sozio-ökonomischen Kriterien: Geschlechterfragen, Bildung/Ausbildung
- Vertraulichkeitserklärung; Anzeigepflicht für Interessenskonflikte

2. Schritt: Einzelbewertung der Projektanträge

- Mindestens 3 Gutachter/Antrag; für IP bzw. NoE: mind. 5 Gutachter/Antrag
- Im Fernverfahren (remote) oder zentral in Brüssel
- Individuelle Benotung der Anträge (Kriterienblöcke, horizontale Fragen):
- Einzelbewertungsbogen
- Zugang zu Internet etc.

3. Schritt: Konsens

- Konsenssitzung aller Gutachter eines Antrags: zentral in Brüssel (oder im Fernverfahren)
- Einigung auf eine gemeinsame Note pro Kriterienblock; gemeinsame Stellungnahme
- Moderiert durch Kommissionsmitarbeiter
- Gemeinsame Stellungnahme wird von Rapporteur erstellt, von allen Gutachtern unterschrieben
- In Problemfällen können bis zu 3 weitere Experten hinzugezogen werden

Ablauf der Evaluierung

4. Schritt (optional): Anhörung der Antragsteller

- Für Integrated Projects und Networks of Excellence
- Findet in Brüssel statt
- Weitergehende Fragen an die Antragsteller positiv evaluierter Projektvorschläge

5. Schritt: Gruppenbewertung (panel)

- Gutachtergremium; Kommissionsmitarbeiter moderiert; Rapporteur wird ernannt, der Bericht anfertigt
- Findet in Brüssel statt
- Ergebnis
 - Zusammenfassender Bewertungsbericht für jeden Vorschlag (Evaluation Summary Report)
 - Liste der Projektanträge, die Mindestpunktzahl erreicht haben (mit Endnote)
 - Panel-Empfehlungen für die Prioritätenliste

Unabhängige Beobachter

Prüfen das gesamte Evaluierungsverfahren stichprobenartig, verfassen Bericht, der veröffentlicht wird

Ablauf der Evaluierung

6. Schritt: Einstufungsliste der Kommission

- Abschließende Prioritätenliste auf der Grundlage der Ergebnisse aus 2-5
- KOM prüft Abdeckung der Themen, „Übereinstimmung mit den Programmzielen“, u.a. auch: DG Wettbewerb prüft, ob Wettbewerbsgesetze eingehalten werden
- Förderentscheidung fällt auf der Grundlage des zur Verfügung stehenden Budgets

Diese Schritte, die zur Erstellung der endgültigen Liste führen, werden schriftlich begründet



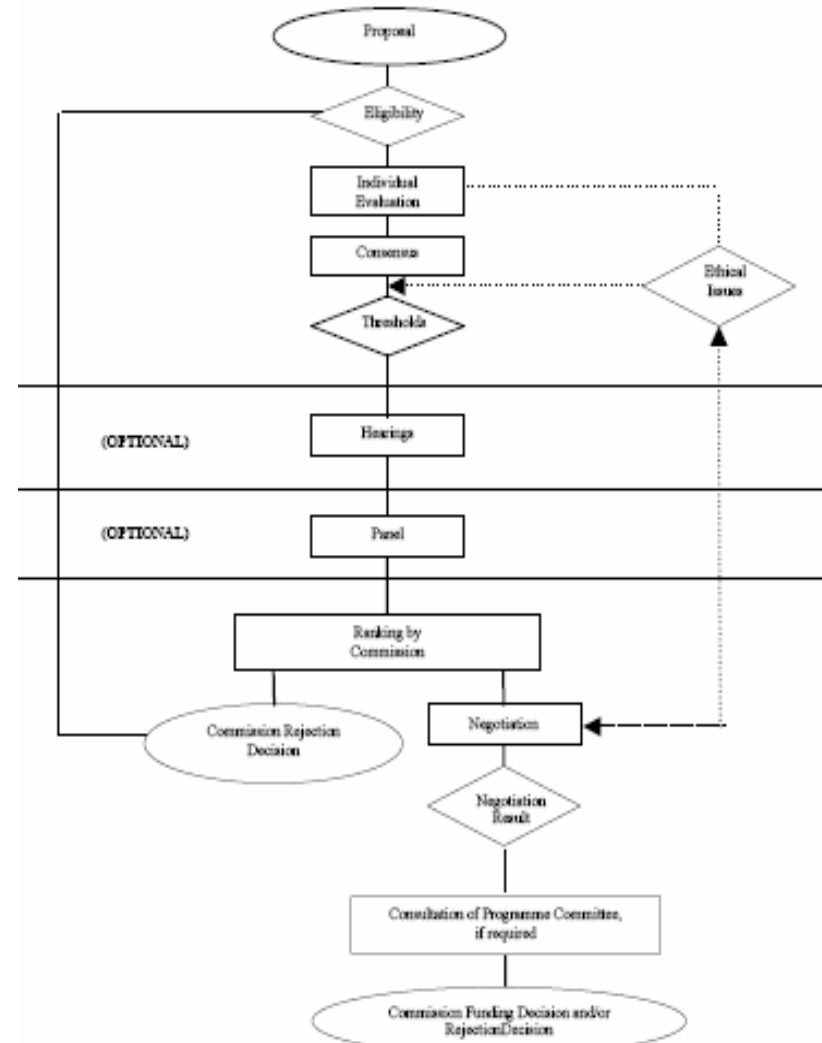
Benachrichtigung der Antragsteller (Koordinator)

Benachrichtigung des Programmausschusses / Nationale Kontaktstellen

Begutachtungsverfahren

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Begutachtungskriterien

- Instrumentenspezifisch (IP, NoE, STReP usw.)
- Mögliche Variationen in den Thematischen Prioritäten bzw. anderen Programmbereichen
- veröffentlicht
 - + Arbeitsprogramm
 - + Leitlinien zu den Vorschlagbewertungs- und auswahlverfahren (**allgemein**)
 - + Leitlinien für Gutachter (**spezifisch für Aufruf**)
 - + Hintergrundpapiere zu den Instrumenten
- Spezielle (horizontale) Kriterien zu
 - + Ethischer Vertretbarkeit
 - + Geschlechtergleichstellung
 - + Wissenschaft und Gesellschaft

Begutachtung

Peer-Review Verfahren (FP6)

- **Qualität** – ausgewiesene Fachleute aus Wissenschaft und Industrie
- Verpflichtung zur **Unabhängigkeit** und **Vertraulichkeit**
- Jährliche Veröffentlichung der Gutachterliste

<http://cordis.europa.eu/fp6/experts.htm>

Wichtige Begutachungskriterien

- + Relevanz für die Ausschreibung
- + Auswirkungspotential
- + Wissenschaftliche und technologische Exzellenz
- + Qualität des Konsortiums
- + Grad der Integration (NoEs)
- + Management und Rechtfertigung der Ressourcen

Spezielle Kriterien zu - **ethischer Vertretbarkeit**
 - **Geschlechtergleichstellung**

Begutachtungskriterien

- 1. Relevance** (Threshold: 3/5; Weight 1)
 - Extent to which the project addresses the objectives of the work programm
- 2. Potential Impact** (Threshold: 3/5; Weight 1)
 - Suitably ambitious in terms of its strategic impact on reinforcing competitiveness or solving societal problems
 - The innovation-related activities and exploitation and /or dissemination plans are adequate to ensure optimal use of the project results
 - Demonstrates a clear added value in carrying out the work at European level; takes into account research activities carried out a national level
- 3. S&T Excellence** (Threshold; 4/5; Weight 1)
 - Clearly defined objectives
 - Clear progress beyond the state-of-the-art
 - Proposed S&T approach is likely to enable the project to reach ist objectives
- 4. Quality of the Consortium** (Threshold: 3/5; Weight: 1)
 - Partners collectively constitute a consortium of high quality
 - Participants are well suited and committed to their tasks
 - Good complementation between partners
 - Adequate industrial involvement to ensure exploitation of the results
 - The REAL involvement of SME's has abeen adequately addressed
- 5. Quality of the Management** (Threshold: 3/5; Weight: 1)
- 6. Mobilisation of Resources** (Threshold: 3/54; Weight: 1)

Begutachtungskriterien Überblick

	IP	NoE	STReP	CA	SSA
Relevanz	3/5				4/5
Auswirkungspotenzial	3/5				
Qualität des Konsortiums	3/5				
Spezifisches Kriterium	Wiss.- techn. Qualität 4/5	Grad der Integration; Gemeinsames Arbeitsprogramm 3/5	Wiss.- techn. Qualität 4/5	Qualität der Koordinierung 4/5	Qualität der Maßnahme 3/5
Managementqualität	3/5				
Mobilisierung von Ressourcen	3/5		3/5		
Gesamt	24/30	20/25	21/30	21/30	17,5/25

(Mindestpunktzahl / max. Punktzahl)

Begutachtung

Gutachter

- haben extrem wenig Zeit die Anträge zu lesen
-haben ggf. nur die eingereichten Unterlagen verfügbar
-sind ggf. keine Spezialisten für das Fachgebiet
- orientieren sich an den Vorgaben der Kommission
- **Wollen das ‚Gold‘ offen liegen sehen**



Bei der Antragstellung bereits an die Gutachter denken!

Evaluation Summary Report – Beispiel I



FP6-2005-Aero-1
 Old 05 -

Evaluation Summary Report

Proposal : 030581
 Acronym : ERSIT
 Program : FP6
 Call : FP6-2005-Aero-1
 Instrument : STP - Specific Targeted Research Projects
 Duration : 36 months
 Activity : Old 05 -

1. Relevance (Threshold 3 /5 ; Weight 1) 030581 - ERSIT	Mark :
The project is relevant for the research domains and objectives of the workprogramme, mainly for point 1.2 related with safety. The proposal is focused on a extended ice accretion condition evaluation and implication, based on extensive high-tech experiments and numerical analysis. However, SLD is not considered a critical case by present regulations and industrial partners are not very much involved in the project.	3,5

2. S and T excellence (Threshold 4 /5 ; Weight 1) 030581 - ERSIT	Mark :
The objectives are very clearly defined and can be achieved in a very coherent and concentrated scientific effort from the consortium. The new methods to be developed are of highest scientific interest and will enable enhanced simulation capabilities for very complex flows. Increased upstream research for basics of SLD is however necessary.	4

Evaluation Summary Report – Beispiel I

3.Potential impact (Threshold 3 /5 ; Weight 1) 030581 - ERSIT	Mark :
New methods to be developed will impact on the current state-of-the art of both experimental and numerical simulation in aeronautics. Higher impact could be achieved with a focus on upstream research and more involvement from industrial partners. Dissemination plans can be improved in order to enable a larger know-how transfer to both academia and industry.	3,5
4.Quality of the consortium (Threshold 3 /5 ; Weight 1) 030581 - ERSIT	Mark :
There is a good quality for the consortium, with a strong reputation and leadership. Tasks are well covered and effort is well distributed among partners. A more focused approach would enable a better harmonisation of resources and partner representation. Complementarity can be increased on specific methods development and validation and a reduction for the number of partners with minor role is possible.	3,5
5.Quality of the management (Threshold 3 /5 ; Weight 1) 030581 - ERSIT	Mark :
A high quality of the management and very detailed work plan can be stated. The management is demonstrably of high quality with a strong orientation towards efficient activities. However, the management should take into account the existence of an unbalanced distribution of responsibilities. Intellectual property rights are not carefully addressed.	3,5
6.Mobilisation of the resources (Threshold 3 /5 ; Weight 1) 030581 - ERSIT	Mark :
Allocated resources are overestimated and unbalanced between partners. A strong focused approach on a limited set of tests in a dedicated icing wind tunnel could improve resource allocation for a more efficient development. Industrial partners' involvement should be increased for better efficiency.	3

Evaluation Summary Report – Beispiel I

7.Overall remarks (Threshold 21 /30) <small>100/1001 - ERBIT</small>	TOTAL :
A more focused approach, based on a selected set of tests and experimental facilities , would better justify the allocation of resources. Industrial partners should be involved in the development phases of the project. A greater role for academic partners and upstream research in universities could reduce the overall costs and will improve dissemination.	21

Auswahl „Lob“

- Important field of research for Europe - ?
- High practical value of the project - ?
- Integration of multidisciplinary aspects
- Project is timely and relevant - ?
- The supervisor has wide experience in the field and on different methodologies
- A well elaborated and feasible work plan incl. appropriate milestones

Gutachter „Vorwürfe“ bzw. Argumente:

- Project not really ‚excellent‘ or ‚innovative‘
- ‚state-of-the-art‘ in the field is not described
- Research methodology is archaic
- Project objectives remain fuzzy
- No diversification of competences
- Not a leading host-institution in the specific field of research - ?
- European added value - ?
- The approach to reach the project aim is not clear

Evaluation Summary Report – Beispiel II

Evaluation Summary Report for a Marie-Curie Research Training Network

Proposal No. : 005613	Acronym : PARTICULATE	
1. Scientific Quality of the Project (Threshold 3/5) Disperse systems are important in many industrial processes. The scientific objectives of the project are not as ambitious as one may imagine from the introductory explanations. The project has a relevant multidisciplinary (experimental, modelling and numerical simulation) content. In addition to some partners from private companies the intersectorial issue is obtained through direct collaboration between each team and its industrial partners. The way all methods will be integrated in a common framework is not discussed. Milestones are prescribed but remain too general and not detailed.		Mark: 3.9
2. Quality of the Training / Transfer of Knowledge Activities (Threshold 4/5) The training program is very well designed, with secondments and network events that will supply the researchers with a good view of the whole research field. Development of complementary skills is also foreseen during the training, both through formal courses and practising during the network events. All the partners in the network are experienced partners but involvement of some less experienced teams could have had a positive effect on dissemination of the field addressed. The impact of the training supplied by the network is expected to be very high.		Mark: 4.2
3. Quality/Capacity of the Network Partnership (No Threshold) The consortium is good with high and complementary expertises and adequate facilities. The partners, including the industrial partners, have large experience on training early stage researchers,. However, some overlapping among the partners' skills area exists. It is also recommended that some less experienced teams could be incorporated. Also the participation of measurement equipment manufacturers, namely in the field of optical techniques would enhance the consortium.		Mark: 3.9
4. Management and Feasibility (Threshold 3/5) The management plan presented is very detailed. The IPR issues should, however, be described. The organizational structure consists of four committees with allocated duties, at the time of the first negotiations with the European Commission they intend to choose most of their members. However besides the overall distribution of responsibilities, a deeper task allocation description should be presented, especially for critical issues such as the definition and implementation of the "individual and the network-wide activities" policy and the common software platform requirement definition phase.		Mark: 3.5
5. Relevance to the objectives of the Activity (No Threshold) The subject has a high industrial relevance and, if better prediction tools can be produced in this area, then it can have a relevant impact on European industry competitiveness. Thus, it is expected that the project, both due to the quality of the training offered and to the field addressed, will have a very positive impact on the career of the researchers involved. The outcome of previous networks in which some partners are involved should, however, be clarified in order to avoid overlapping.		Mark: 3.9

Evaluation Summary Report – Beispiel II

<p>6. Added Value to the Community (No Threshold) The project has a high potential to reduce fragmentation of European research in the field addressed and, thus, increase attractiveness of Europe to researchers. It is believed a larger dissemination effect could be achieved if less experienced partners and partners from candidate countries were also involved. The project can give a high contribution to increase the competitiveness of European industry, namely through the development of a very important predictive tool.</p>	<p>Mark: 3.8</p>	
<p>Overall remarks (Threshold 70%) The proposal has got a good scientific quality and is including very experienced partners both with respect to the scientific fields and the training of researchers. However some overlapping of expertises occur.</p>	<p>Total score: 3.885 (77,7 %)</p>	
<p>Recommendations for project negotiation, (if all thresholds passed):</p>		
<p>Has the proposal passed all evaluation thresholds?</p>	<p>NO <input type="checkbox"/></p>	<p>YES <input checked="" type="checkbox"/></p>

Evaluation Summary Report – Beispiel II

Key to Provisional status of proposals (see table in annex):

A: Proposals recommended for funding

B: Proposals on the reserve list

C: Proposals above thresholds but not retained for funding nor on the reserve list

D: Proposals failing one or more thresholds

E: Proposals not eligible

Overall statistics:

Number of proposals received: 657

Number of proposals withdrawn before evaluation: 3

Number of proposals withdrawn after evaluation: 2

The number of proposals in each category mentioned above reads as follows:

A: 37

B: 28

C: 367

D: 210

E: 10

Total: 652

Erfahrung als EU - Evaluuator

Von: Rolando.Simonini@cec.eu.int
Gesendet: Donnerstag, 11. März 2004 12:45
An: ctropea@sla.tu-darmstadt.de
Cc:
Betreff: Mid-term Review Meeting of the Thematic Network, 7th May

Wichtigkeit: Hoch

Dear Prof Tropea,

In agreement with the project co-ordinator Dr J , I would like to ask you to be so kind as to assess the achievements of the Thematic Network as a reviewer at the mid-term meeting.

Your assessment will be based on the presentations given at the meeting and the information on the network achievements provided by the co-ordinator (e.g. work programme, draft mid-term report, etc.).

At the end of the meeting you will be asked to **give a brief statement** of your findings as a feedback to the participants.

After the meeting the **written conclusions (1 - 2 pages)** should be sent to the Co-ordinator and to the Commission, within two weeks. Those will be included in the confidential part of the network mid-term report .

Please find attached the forms of the Project Quality Indicator, which you are kindly asked to fill in after the meeting in order to help the Commission services in assessing the network achievements.

Your expenses will be covered by the budget at the standard Commission rates.

Would you please confirm your readiness to act as a reviewer of and your attendance to the review meeting to the co-ordinator and myself.

Thank you in advance for your collaboration.

I am looking forward to meeting you in Rome.

Best regards

Rolando Simonini

European Commission

DG Research - Unit H3 - Aeronautics and Space

Rue Joseph II 79, B-1050 Brussels

Mail: European Commission, Office J79-2/25, B-1049 Brussels

Evaluation - Growth

1. Ensuring Scientific & Technical excellence

Criterion	Mark	Comments (<i>please refer also to guidance notes</i>)
Scientific & technological quality and relevance to programme objectives	.../5	<i>Assess the S&T quality of the project development work (for FP5: does it still match a “problem-solving” approach).</i>
Degree of innovative character	.../5	<i>Assess the innovative character of the project against the state-of-the-art.</i>
Adequacy of the scientific & technological approach	.../5	<i>Assess the adequacy of the project workprogramme to the formulated objectives (with attention to the techniques, resource allocations, workpackages and responsibilities).</i>
Mark for this main criterion:		0-15 :

Evaluation - Growth

2. Quality of approach, Partnership and Management

Quality of the partnership, including efficient involvement of users	... /5	<i>Assess the involvement of partners in terms of expertise, role (user,...), work force and budget..</i>
Quality of approach for project execution and management	... /5	<i>Assess the efficiency and effectiveness of the co-ordinator (and all the partners) in their role of management/execution of the project and of administrative obligations in terms of timeliness and quality.</i>
Appropriateness of financial aspects and RTD related resources	... /5	<i>Assess the extent to which the expenditures are consistent with the work planned and the correctness of the budgetary execution.</i>
Mark for this main criterion:		0-15 :

Evaluation - Growth

•3. Stimulating Community added value

<p>Contribution to solving problems with a European dimension</p>	<p>... /5</p>	<p>ቃተጠቃሚ ማሳደግ ለሌሎች አገራት ለሚገኙ ችግሮች ለመፍታት የሚያስችል አገልግሎት ማስጠበቅ ማድረግ ለሌሎች አገራት ለሚገኙ ችግሮች ለመፍታት የሚያስችል አገልግሎት ማስጠበቅ ማድረግ ለሌሎች አገራት ለሚገኙ ችግሮች ለመፍታት የሚያስችል አገልግሎት ማስጠበቅ ማድረግ</p>
<p>Support to EU policies as well as to standards and regulations</p>	<p>... /5</p>	<p><i>Assess how other European policies may be affected by the result(s) of the project, in terms of, for example, employment, free circulation of goods, consumer protection, transport, environment, energy, social and economic cohesion (and more particularly, influences standards and regulations).</i></p>
<p>European added value of the consortium. Complementarity / transnationality of the consortium</p>	<p>... /5</p>	<p><i>Assess whether the project adds any value by being carried out at EU level.</i></p>
<p>Mark for this main criterion:</p>		<p>0-15 :</p>

Evaluation - Growth

4. Answering to societal needs

Implication on quality of life, health and safety	... /5	<i>Assess whether the implementation of the potential result(s) may have impacts on the quality of life (health, comfort, working and living conditions of the EU citizen).</i>
Implication on employment prospects as well as skill use and skill development	... /5	<i>Assess whether the implementation of the potential result(s) may have impacts on the employment level by the partners. Does the use of the potential result(s) by the consortium imply any change in the level of qualifications required from the operators?</i>
Implication on environment and resources	... /5	<i>Assess whether the implementation of the potential result(s) may have environmental impacts or if the expected result(s) would improve the use of natural resources / raw materials, or solve aspects of the product end-of-life problems.</i>
Mark for this main criterion:		0-15 :

Evaluation - Growth

5. Economic development and S&T perspectives

Strategic impact / contribution to competitiveness	... /5	<i>Assess whether the project objectives are in line with the partners core business and might improve competitiveness.</i>
Contribution to growth / applications / exploitation plans	... /5	<i>Assess the potential for application(s) (mentioned or not by the consortium) of the expected result(s), their usefulness with regard to the objectives AND the potential for economic impact.</i>
Contribution to technological progress / Dissemination strategies	... /5	<i>Assess whether the proposed measures for dissemination are appropriate and realistic with respect to the proposed use(s) of the expected project result(s).</i>
Mark for this main criterion:		0-15 :
TOTAL marks 0- 75 :		Percentage :.....%

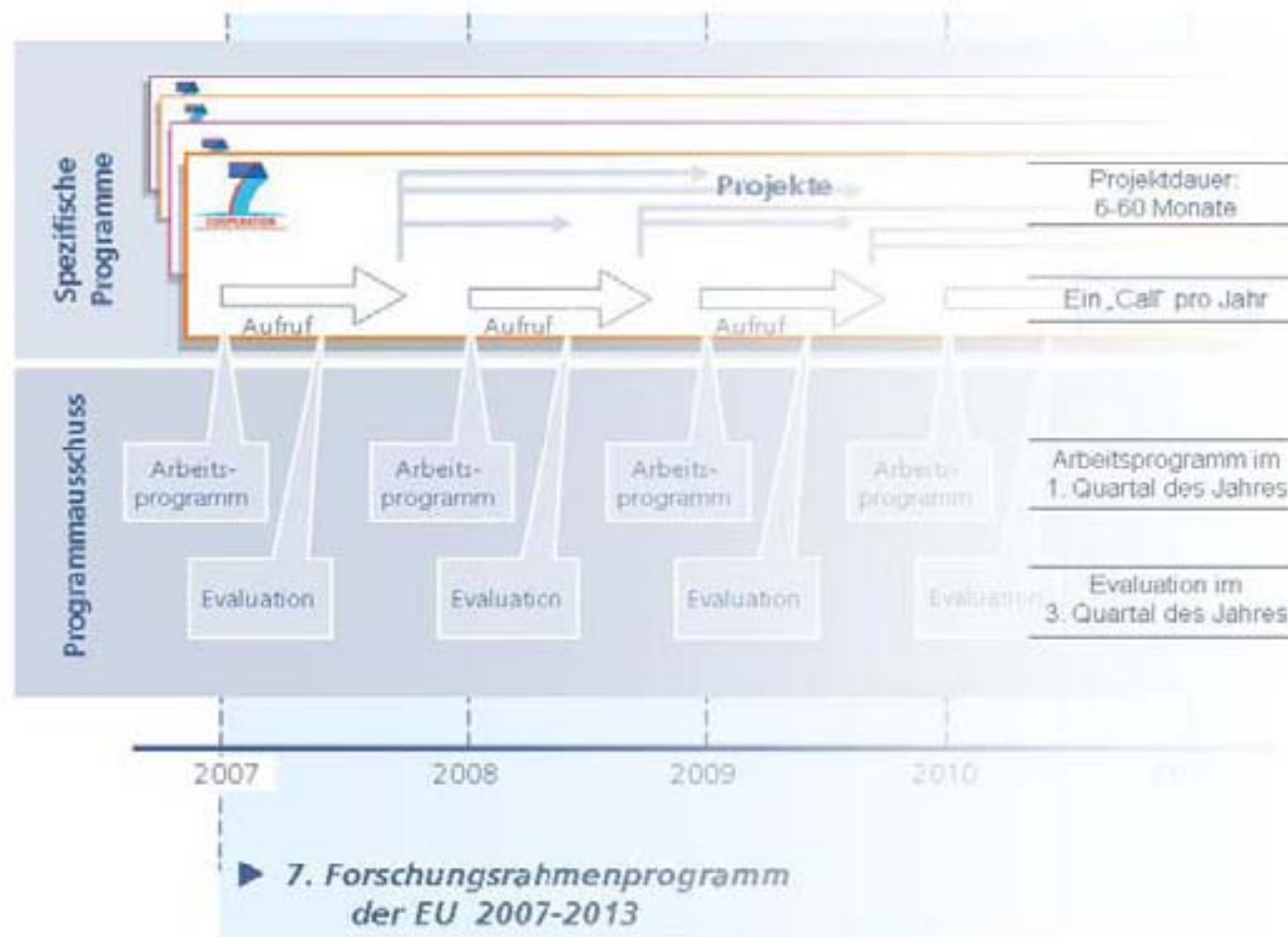
Evaluation– Network of Excellence

6 FP Network of Excellence Mid-term Review Report

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Antragsstellung – Ein Überblick



Wichtige Dokumente für die Antragstellung

Call for Proposals - Aufrufe

Work Programme (aufrufspezifisch)

Broschüre ‚FP 6 in brief‘ (Übersichtsdokument)

Guide for Proposers (aufruf- und instrumentenspezifisch)

‚Informations-
Paket‘ zur
Antragstellung

Guidance Notes for Evaluators (aufrufspezifisch)

Guidelines of Proposal Evaluation and Selection Procedure

Model contract

Financial Guidelines

Negotiation Guidelines

Hintergrundpapiere zu den einzelnen Instrumenten

Zusätzliche Dokumente

Hinweise zur Antragstellung

FP4: Technologieentwicklung

FP5: Problemlösung durch Technologien

FP6: bestes Konsortium, um strategische Probleme der EU zu lösen

- **Ziel des Projektes: Lösung eines Problems, das die Europäische Kommission (KOM) beschrieben hat**
- **Antrag muss möglichst perfekt das ausgeschriebene Thema aufgreifen**
- **Philosophie des Förderinstrumentes berücksichtigen**
- **Beratungsmöglichkeiten im Vorfeld nutzen**

Hinweise zur Antragstellung

- Zielsetzung des Projektes muss klar sein und sich wie ein roter Faden durch den Antrag ziehen
- Klares, gut verständliches Englisch
- Klären Sie die Gutachter auf: Fakten und Zahlen !!!
- Aussagekräftige Grafiken / Schaubilder anstelle seitenlanger Beschreibungen
- Management muss angemessen sein; nicht überdimensioniert
- Analyse erfolgreicher /abgelehnter Anträge



Erfolgreiche EU-Anträge zu schreiben ist keine Kunst sondern ein Handwerk !

Proposal Secrets

(from S. McCarthy, Hyperion Ltd., in europhysics news July/August 2003)

➤ **Educate the Evaluator with facts and figures !**

- + Why bother ?
- + Is it important at a European level ?
- + Why do you have to develop this ?
- + Why now ?

➤ **Focus on Deliverables, Users and Routes for Exploitation**

- + What exactly will come out of the proposed work ?
- + Who will use this in the future ?
- + How will you deliver the results ?

Hinweise zum Abschluss

➤ **Nutzen Sie Beratungsmöglichkeiten**

- + Vor Ort (EU-Referent/in)
- + In der Region (z.B. EU-Hochschulbüro)
- + Bei der Nationalen Kontaktstelle

➤ **Sichern Sie Informationsflüsse**

- + Newsletter vor Ort und der Nationalen Kontaktstelle
- + Internetseiten

➤ **Nutzen Sie Erfahrungen**

- + z.B. durch Koordinator/innen bewilligter Projekte, Gutachter/innen

Nationale Ansprechpartner

Die nationalen Kontaktstellen

<http://www.forschungsrahmenprogramm.de/service>

EU-Büro des BMBF

Anlaufstelle für übergreifende Informationen, rechtliche und finanzielle Fragen

<http://www.eubuero.de>

Koordinierungsstelle EG der Wissenschaftsorganisationen - KoWi

Informiert und berät Wissenschaftler öffentlicher Forschungseinrichtungen

<http://www.kowi.de/ingang/default.htm>

BAK – Bundesweiter Arbeitskreis der EU-Referenten an Hochschulen

Hochschul-EU-Referenten unterstützen bei Antragstellung und Projektdurchführung (Cornelia Seeberg TUD)

<http://www.ruhr-uni-bochum.de/bak>

Nationale Kontaktstellen

Nationale Kontaktstellen der Bundesregierung für das 6. EU-Forschungsrahmenprogramm (Stand: 25.10.06)

ALLGEMEINE INFORMATIONEN UND ÜBERGREIFENDE AUFGABEN						
Erstinformation / Vermittlung von Ansprechpartnern	Durchführung Rahmenprogramm / NKS-System	Administrative u. finanzielle Aspekte, Projektmanagement	Beteiligung von Drittstaaten / Integration Beitrittsländer	Koordinierung von F&E-Aktivitäten / ERA-NET	Frauen in die EU-Forschung (FiF)	KMU-Beteiligung
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1. Biowissenschaften, Genomik und Biotechnologie im Dienste der Gesundheit	2. Technologien für die Informationsgesellschaft (IST)	3. Nanotechnologien, Werkstoffe, Produktionsverfahren	4. Luft- und Raumfahrt	5. Lebensmittelqualität und -sicherheit	6. Nachhaltige Entwickl., globale Veränderungen u. Ökosysteme	7. Bürger u. Staat in der Wissensgesellschaft
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Wichtige Links

Offizielle Kommissionsseite zum
7. Forschungsrahmenprogramm:

<http://ec.europa.eu/research>

Seite des Forschungs- und Entwicklungsinformationsdienstes
der Europäischen Gemeinschaft:

<http://cordis.europa.eu>

Deutsche Seite zum FP7

<http://www.forschungsrahmenprogramm.de/inhalte/rp7>