

Graduate School

Life Science Engineering



TECHNISCHE
UNIVERSITÄT
DARMSTADT

Thesis Advisory Committee Meeting

TAC meeting form

Name of PhD candidate: _____

Date of TAC meeting: _____

No. of TAC meeting: _____

Project Title: _____

PhD starting date: _____

First supervisor: _____

Second supervisor: _____

Thrid supervisor: _____

Additional attendees: _____

Evaluation of the PhD candidate's performance:

	outstanding	very good	good	satisfactory	insufficient
Written report	☐	☐	☐	☐	☐
Oral presentation	☐	☐	☐	☐	☐
Understanding of the project	☐	☐	☐	☐	☐
Quality of results	☐	☐	☐	☐	☐

Evaluation of the project:

1) Is this an achievable PhD project? Yes ☐ No ☐

2) Is the progress of the project satisfactory? Yes ☐ No ☐

3) Has the student presented at an (inter)national conference yet? Yes ☐ No ☐

If not, the committee should discuss possible options.

4) Has the student completed a research stay abroad yet? Yes ☐ No ☐

If not, the committee should discuss possible options.

5) Has the student submitted a (shared) first authorship paper? Yes ☐ No ☐

If the PhD student has submitted a (shared) first authorship paper, please clearly recommend that writing up the PhD thesis should be prioritized now.

When do you think the PhD project could be finished?

If the progress of the student or the project is not satisfactory, please plan an additional TAC meeting within a reasonable time-frame to further assess the situation.

Please indicate the date of this meeting: _____

Additional comments:

Signatures:

PhD candidate

First supervisor

Second supervisor

Third supervisor

Fourth supervisor (if applicable)