



**HKUST International Summer Exchange Program (ISP) 2020
Information Sheet for Exchange Partners**

Program Features

Students will study at least 3 credits and up to 9 credits of regular undergraduate-level courses offered by HKUST. Local excursions and cultural activities will be organized exclusively for ISP students. There will also be activities and events for ISP students to interact with each other to encourage cultural exchange.

Program Period

ISP 2020 will take place over HKUST’s Summer Term, i.e. from **22 June to 15 August 2020** with the tentative accommodation period from 18 June to 16 August 2020. Courses will commence and end on different dates within the Summer Term period.

Admissions

All summer exchange students must be nominated by their home institution and have the English language proficiency sufficient for English-taught university-level courses. Please also note that we may or may not consider students whose majors fall outside of HKUST’s major disciplines, depending on the School or the Interdisciplinary Programs Office with which your institution has an exchange agreement:

| | School of Science | School of Engineering | School of Business and Management | School of Humanities and Social Science | Interdisciplinary Programs Office |
|---|-------------------|-----------------------|-----------------------------------|---|-----------------------------------|
| will consider majors outside of HKUST’s major disciplines | ✓ | ✓ | ✗ | ✓ | ✓ |

Courses

Same as regular term, Summer Term courses are offered by School of Science, School of Engineering, School of Business and Management, School of Humanities and Social Science and Interdisciplinary Programs Office. Course offering varies from year to year. Tentative course list and course schedule for ISP 2020 are expected to be available in January and April 2020 respectively. Each School or the Interdisciplinary Programs Office has the right to open some of their courses exclusively to students from their own exchange partners. Enrollment eligibility of each course varies.

Accommodation

All students will be provided University housing. Students will be assigned to a double (or a triple room with double occupation) in a student hall for the program duration.



Student Visa

All international students (except holders of Hong Kong Identity Card who have the right to land and study in Hong Kong) are required to obtain a student visa to study in Hong Kong. The student visa processing time is normally 8 to 10 weeks. Incomplete application and missing documents will cause delays. Whether a student is granted a student visa is at the discretion of the Hong Kong Immigration Department. Students who fail to obtain the appropriate document for the right to study in Hong Kong will be declined participation in ISP.

Insurance

All students are required to subscribe to the HKUST Compulsory Travel Insurance Plan. If your students are covered by an institutional insurance policy that covers their exchange periods, you may wish to contact us about institutional insurance waivers by March 2020. Waivers may be given on a case-by-case basis.

Program Fees

While students do not need to pay tuition fees to HKUST, each student will be charged HK\$8,500 which covers the following items:

- University housing fee
- Student visa application and handling fee
- HKUST compulsory travel insurance fee

The amount will be deducted accordingly for students who do not need a student visa to study in Hong Kong, or if your institution has obtained institutional insurance waiver from HKUST.

Exchange Quota & Ratio

We encourage you to discuss with us the number of students you plan to send us beforehand and we will try to reserve the quota. As there is a significant increasing demand for places on ISP, we suggest you confirming your nominations with us as early as possible.

Exchange partners can normally send students to ISP on a 3 to 1 ratio (i.e. 3 Summer-Term quotas would equal to 1 regular-term quota), or as specified in our exchange agreement. For enquiries, please contact the School or Office with which your institution has an exchange agreement.

| | | |
|--|--------------------|-----------------|
| Office of Global Learning (for University-level partnership) | Ms. Lesley Chan | lesley@ust.hk |
| School of Science | Ms. Miranda Fung | etmifung@ust.hk |
| School of Engineering | Ms. Burgitta Ho | egbho@ust.hk |
| School of Business and Management | Ms. Wendy Cheung | bmwendy@ust.hk |
| School of Humanities and Social Science | Ms. Madeline Chung | exchange@ust.hk |
| Interdisciplinary Programs Office | Mr. Matthew Chik | mattchik@ust.hk |



Application Procedures

As students must be nominated by your institution to participate in ISP, we are asking them to apply for the program through the study abroad office at your institution.

Step 1: Nomination by your institution

Students should seek the nomination from you. Please forward your nominations to isp@ust.hk from now until **20 February 2020**. The earlier you send your nominations, the sooner your students can begin their applications.

Nomination list template: http://studyabroad.ust.hk/files/isp2020_nomination_list.xlsx

Step 2: HKUST application

Nominees need to complete the HKUST online application on *MyStudyAbroad* system. Login instructions will be sent to you for onward forwarding to your students. Online applications will be accepted until **8 March 2020**.

Application guide: <http://mystudyabroad.ust.hk/?go=ISPguide>

Step 3: Post-application procedures

HKUST will review students' applications, and may contact them if more information is required. If the student is admitted to the program, they will need to

- log back into the system to complete the post-application procedures (program payment, activity enrollment, etc.), and
- mail the student visa application and supporting documents to HKUST.

We strongly encourage you to collect the student visa applications and supporting documents for all your students and mail them to HKUST in one package. These documents must physically reach HKUST by **29 March 2020**.

Visa Application Mailing Address:

International Summer Exchange Program 2020
Office of Global Learning
Room 2001, Academic Building
The Hong Kong University of Science and Technology,
Clear Water Bay, Kowloon
Hong Kong

Tel: +852 2358 8682

Addressee: Ms. Suki Chan



INTERNATIONAL SUMMER EXCHANGE PROGRAM
THE HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY

Important Dates

| Date | Events |
|------------------|------------------------------|
| 20 February 2020 | Nomination due |
| 8 March 2020 | Online application due |
| 29 March 2020 | Student visa application due |
| 19 April 2020 | Program payment due |
| 18 June 2020 | Hall check-in (tentative) |
| 22 June 2020 | Start of Summer Term |
| 15 August 2020 | End of Summer Term |
| 16 August 2020 | Hall check-out (tentative) |

Enquiry

HKUST International Summer Exchange Program (ISP) is organized by the Office of Global Learning. If you have any program enquiries, please contact **Ms. Suki Chan** at isp@ust.hk. Alternatively, you can visit the program website at <https://isp.ust.hk> for more information.