
162_KB01_PD

Career development

– but different!

How to make the most out of organisational tasks

Organisational tasks such as conference organisation, activity in committees or professional associations or even proposal reviews are often “dumped” on researchers in the early stages of their career. For many these tasks mean a lot of work and little recognition – a big risk for researchers without permanent positions.

This workshop shows you how to use these organisational tasks for increasing your scientific visibility and also developing your professional network; both being key aspects of successful careers.

Attention will be given to overarching themes, e.g. lateral leadership (how to get things going when you are not the boss), development of your professional role and stress prevention but also to specifics of individual tasks (e.g. basics of conference organisation, procedures in proposal selection, requirements of different functions in committees and associations).

Contents in brief:

- Typical non-scientific tasks in science: overview and specifics
- Strategic selection of organisational tasks
- Preventing stress: how to calculate costs and benefits
- Instruments of lateral leadership, professional communication and negotiation
- What tasks suit me and what goals do I have?

Methods:

- Input in short presentations
- partner work/role-play
- focus groups
- peer feedback

To ensure that a broad spectrum of tasks will be addressed and to allow for the individual interest of the participants thematic focus groups can be established throughout the workshop. The results of these focus groups will be made available to all participants.

Target Group:

Postdoctoral researchers

Trainer:

Dr. Neela Enke, *impulsplus*

Date/Time:

Monday, December 12th, 2016 1.30 pm – 5.30 pm
Tuesday, December 13th, 2016 9.00 am – 5.00 pm
(1.5-day)

Location:

S1|21 (Magdalenenstraße 25), Room A 105
